



# Old Dominion Soccer League

## New Club Application Instructions

Old Dominion Soccer League  
New Club Admissions Committee  
P.O. Box 825  
Gainesville, VA 20156



## New Club Application Instructions

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### Revision History

<b>Date</b>	<b>Version</b>	<b>Author/Editor</b>	<b>Comments</b>
5/2007	V 1.0.00	ODSL	Original document
7/2012	V 2.0.00	Lisa Wilson	House Keeping on Spacing & Wording
6/2013	V 2.1.00	David Milne	Additional Info needs

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### New Club Applications

The primary purpose of the ODSL is to provide a quality, competitive soccer league in which soccer players can have their talents developed to the greatest possible extent. The member clubs of the ODSL share this common interest. From time to time, the ODSL Board will admit new club into the league when doing so, in their judgment, will further the league's objectives.

In general, the ODSL would like strong member clubs that are actively forming new young teams and developing their players. Clubs that draw their players from a very small population or compete with current member clubs for players does generally not serve the interests of the league from a modestly sized service area. We seek clubs that are well organized and committed to player development, clubs that have access to quality soccer fields, and clubs that will support the ODSL Rules & Procedures, and most importantly, support the Leaders, Players, and Parents Codes of Conduct.

#### I. Application for ODSL Membership

To be considered for membership, a club must submit an application that fulfills all of the requirements described in Attachment I. Application Requirements IV.

#### II. Application Review Process

Upon receipt, the ODSL President will forward the application to the Chairman of the Membership Committee. At the same time, the ODSL President will notify member clubs about the application and encourage interested member clubs to submit their views to the Membership Committee. The Membership Committee will review the application for completeness and will identify any shortcomings to the applying club.

In addition, the Membership Committee may request additional information it believes is pertinent to its deliberations. At its discretion, the Membership Committee will undertake whatever review steps it believes are prudent. This may include, among other things, meeting with club officials, visits to the club's fields, and conversations with knowledgeable sources.

***Failure to provide complete application information may result in denied applications.***

At the end of the review process, the Membership Committee will meet and formulate a recommendation for the ODSL Board. At the Board meeting in which the application is scheduled for discussion, the Membership Committee will present a summary of the application and its findings, and will provide its recommended motion. The Board will discuss and vote on the motion. The Board can take whatever action it believes is prudent including referring the application back to the Membership Committee for further review. The applicant will be kept appropriately informed throughout.



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### III. Considerations

The many factors that are involved in making a decision of this kind are too complex to lend themselves to precise specification. However, all of the information requested in the application is pertinent to this decision. In particular, the Membership Committee will consider the following:

#### ***Travel Time to the Club's Fields***

The concern is not where the club is located, but how long it will take ODSL teams to travel to the club's fields. Obviously, distant applicants would be looked upon more favorably if their proposed playing fields were closer to the ODSL geographic center.

#### ***Certified Referee Assignor and Referees***

Each club **MUST** have a certified referee assignor with a pool of qualified referees

### IV. Application Requirements

#### ***Submittal Requirements***

- Cover letter signed by an appropriate club officer requesting consideration for membership
- Application information (listed below)

#### ***Submittal Information***

You can email your information to [Administrator@odsl.org](mailto:Administrator@odsl.org) or

Mail it to:

Old Dominion Soccer League

2199 Logmill Road

Haymarket VA 20169



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### ***Application Information***

- Summary of the club case for ODSL membership
- Brief background and history of the club, including the club's purpose and objective
- Description of the club's developmental program for players and for forming new teams
- Description of the locations, quality and access to proposed playing fields
- Club demographics (e.g., youth population it serves and relationship to other soccer clubs in the geographic area)
- Availability of qualified referees
- Requirements for club coaches

### ***Attachments to be submitted with Application***

- **List of club officers and board members, plus email addresses**
- **Club by-laws**
- **Name and contact information of ODSL Club Representative**
- **Name and contact information of Certified Referee Assignor**
- **List of Fields that will be provided to ODSL for scheduling of home matches**
- **Age Group of Teams, Team Names, Gender, Coaches Names (must submit at least at least 2 teams at time of application)**
- **Additional pertinent club documentation (if any)**



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### V. NEW CLUB ENTRY FORM

1. Name of Club \_\_\_\_\_

2. List of Officers (Names and Email Addresses):

President \_\_\_\_\_

Email \_\_\_\_\_ Phone \_\_\_\_\_

Vice President \_\_\_\_\_

Email \_\_\_\_\_ Phone \_\_\_\_\_

Secretary \_\_\_\_\_

Email \_\_\_\_\_ Phone \_\_\_\_\_

Treasurer \_\_\_\_\_

Email \_\_\_\_\_ Phone \_\_\_\_\_

ODSL Club Rep: (name, mailing address, Phone numbers , email )

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Field Scheduler (name, phone, and email)

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3. Does your Club have a Recreation Program? \_\_\_\_\_ Is your Club affiliated with Virginia Youth Soccer Association (VYSA) or Maryland State Youth Soccer Association (MSYSA) (Rec. and Travel)? \_\_\_\_\_.

4. Does your Club have a USSF Certified Referee Assignor? \_\_\_\_\_ Yes \_\_\_\_\_ No

If Yes, Name \_\_\_\_\_ Email \_\_\_\_\_

Phone \_\_\_\_\_

Name of Park of Field(s) for your home games \_\_\_\_\_

Fill in the field information on next line(s)



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Name of Field	Field Dimensions	Usage Restrictions
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You MUST attach a copy of written proof of field availability from your local Recreation Department, municipality or the issuing entity. If your fields are private please state this on your form.

6. Please give a brief history of your Club: \_\_\_\_\_

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1. Name of Team: \_\_\_\_\_

Age Group of Team: U-\_\_\_\_\_                      Gender:    Male                      Female

Brief History of Team: \_\_\_\_\_

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2. Name of Team: \_\_\_\_\_

Age Group of Team: U-\_\_\_\_\_

Gender: Male

Female

Brief History of Team: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

*Please feel free to make additional copies of this page if you are submitting more than two teams for entry.*

Name of person submitting this form: \_\_\_\_\_

Position with Club \_\_\_\_\_

Club Mailing Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Club Web Site Address \_\_\_\_\_

Club Phone #: \_\_\_\_\_

Club Fax #: \_\_\_\_\_

Email Address \_\_\_\_\_

Home Phone #: (of applicant) \_\_\_\_\_